

PREPARING TO MOVE TO THE CUSTOMS DECLARATION SERVICE (CDS)

HMRC will be closing the CUSTOMS Handling of Import and Export Freight (CHIEF) system. The Customs Declaration Service (CDS) will be the single customs platform.

GOVERNMENT MANDATORY CHANGES

The customs procedure for handling your clearances for both import and export declarations is changing from (CHIEF) to the new Customs Declarations Service (CDS)

CHIEF Services will be withdrawn in two stages:

- **AFTER 30 SEPTEMBER 2022 IMPORT DECLARATIONS CLOSE ON CHIEF.**
- **AFTER 31 MARCH 2023 EXPORT DECLARATIONS CLOSE ON CHIEF AND THE NATIONAL EXPORT SYSTEMS (NES).**

WHY IS CHIEF CLOSING?

CHIEF is nearly 30 years old, CDS is more resilient and reliable and fully compliant with the Union Customs Code and has the flexibility to grow in line with trade plans for a most efficient customs system.

Swain customers will be migrated to CDS but we will need your assistance to successfully implement this.

We will require additional information that was never previously required due to mandatory changes in CDS that HMRC will now require in order to custom clear your goods.

ACCESS TO CDS WILL BE ON GOV.UK VIA A GOVERNMENT GATEWAY ACCOUNT:

CDS allows traders to gain access many of the reports previously sent out to them, example import and export data, tariff checks, applications to apply for authorisations & simplifications, also to check duty deferment payments online. CDS offers multifunctionality all in one place. Once registered:

- You will be able to access your Financial Dashboard.
- You will be able to access the secure file upload service if you need to send HMRC supporting documents such as licences and certificates of origin.
- You will be able to gain access to check your duty deferment payments online.

We ask you to look at the attachment for the next steps to CDS migration.

1. **HAVE YOU OPENED A CDS ACCOUNT ONLINE?**
2. **HAVE YOU OPENED A CDS DEFERMET ACCOUNT WITH A NEW GUARANTEE?**

CDS payments will reach HMRC via a different electronic pathway, a new guarantee will need to be set up with your bank. We would anticipate a high volume of applications; therefore, we advise you to initiate these changes now.

For any assistance concerning the above, please contact us at customs@rswaingroup.com

IMPORTANT - ACTION REQUIRED

ACTIONS REQUIRED BY CUSTOMERS - PRIOR TO MIGRATION

Please follow the below checklist to help us to support you. We will require a different set of data when processing your customs declarations in CDS. It is important to point out that CPC (Customs Procedure Codes) will change, and some commodity codes will require additional information, this is driven by the new data requirements associated with CDS.

- You must have a valid GB EORI number.
www.gov.uk/eori/apply-for-eori
- You must register to use CDS.
www.gov.uk/guidance/get-access-to-the-customs-declaration-service
- If you have a deferment account a new direct debit will need to be created with HMRC for use with CDS.
- Customs Comprehensive Guarantee number is required on all declarations when a deferment account is being used, if you have a deferment account we will need your CCG number to update our records.
- You will need to authorise **Swain GB303869943000** to use your deferment account on declarations via you Government Gateway account under the deferment options.
www.gov.uk/guidance/set-up-a-direct-debit-for-a-duty-deferment-account-on-the-customs-declaration-service
- CCG will also be required for Special Authorisations and Procedures, for example CFSP, inward processing relief. Special Authorisation and Procedures will also have a CDS specific authorisation number.
- HMRC have issued online documents to outline all the details of the changes. A communication pack detailing key differences between CHIEF & CDS can be found at the below link:
www.gov.uk/government/publications/customs-declaration-service-communication-pack/key-differences-between-chief-and-the-customs-declaration-service
- A toolkit for businesses detailing the information is required for traders to prepare, this includes CDS Registration, direct debits, trader checklist and declarant checklist.
www.gov.uk/government/publications/customs-declaration-service-communication-pack/customs-declaration-service-toolkit
- Authority for Swain to act as Customs Clearance Agent as a Direct Representative, please complete and return to customs@rswaingroup.com

AUTHORITY FOR A CUSTOMS CLEARANCE AGENT TO ACT AS A DIRECT REPRESENTATIVE



I, (i)

Having authority to sign on behalf of

A (name)..... (EORI no.) (i)

Hereby appoint : B (name) **R SWAIN & SONS LIMITED** (EORI no.) **GB303869943000** (iii)

to act on behalf of the firm named at A above in the capacity of a Direct representative in accordance with Articles 18 and 19 of Regulation (EU) No. 952/2013. This authorisation is applicable to all consignments arriving or departing from the UK.

This Appointment applies with effect from the date of signature until revoked by the firm named at A above.

The entity A named above authorises the customs agent named at B to delegate customs clearance to sub agents as a Direct Representative of the declarant in all dealings with HMRC where circumstances necessitate.

The entity named in A authorises their representative, the customs agent names at B, to declare goods to HMRC using

Deferment Approval Number (if applicable):

CCG Number (if applicable):

VAT Number:

Please tick box if you would like us to use PVA as method of payment for VAT.

Note:

In accordance with the Union Customs Code, a Direct representative acts in the name of and on behalf of another person. In relation to import/export declarations, the importer/exporter will be liable for any customs debt arising from the declaration

Signed:

Position:

Dated:

Notes:

i(i) Name of person signing who must have authority to sign on behalf of the importer or exporter.

ii(ii) Legal name & EORI Trader Identification No. of importer or exporter.

iii(iii) Legal name & EORI Trader Identification No. of representative or agent.